

# **PAGE**

## **August 6, 2013**

### **TOWN COUNCIL MINUTES**

Council President Glen Gaby called the August 6, 2013 meeting to order at 7:01 p.m.

#### **ROLL CALL:**

Larry Ballah  
Rick Ryfa  
Glen Gaby  
Pat Schaadt  
Stan Dobosz

#### **ALSO ATTENDING:**

George Jerome - Clerk Treasurer  
Greg Mance – Police Chief  
Roy Schoon – Fire Chief  
Rick Konopasek – Public Works Director  
Brent Torrenga – Attorney for the Town

#### **APPROVAL OF MINUTES:**

Council Member Stan Dobosz moved to adopt the minutes of the July 16, 2013 meeting as presented, second by Council Member Pat Schaadt. MOTION CARRIED

#### **APPROVAL OF CLAIMS:**

Claims No. 2141 – 2334 in the amount of \$1,433,046.69 (one million, four hundred thirty-three thousand, forty-six dollars and sixty-nine cents) were presented for payment. Council Member Pat Schaadt moved to accept the claims as presented, second by Council Member Rick Ryfa. MOTION CARRIED

#### **ANNOUNCEMENTS:**

- a. The next council meeting will be Tuesday August 20<sup>th</sup> at 7:00 p.m. A study session will be held at 6:30 before the meeting and one to follow if necessary.
- b. There will be a council study session on Tuesday August 13<sup>th</sup> at 5:00 p.m.
- c. St Mary's Western Days will be August 15<sup>th</sup> thru August 18<sup>th</sup>
- d. The town has received a \$5,000 donation from Leonard and Carole Bezat to support the Animal Shelter. Len and Carole continue to generously support the town. They have previously made contributions to the Parks and the Senior Center.

#### **COMMUNICATIONS:**

- a. Northwest Indiana Cancer Kids Foundation (NICK) presented a request for the Town of Griffith to proclaim September as Childhood Cancer Awareness Month. President Gaby read a Proclamation to that effect. A signed Proclamation will be presented to NICK.
- b. Griffith Boy Scout Troop 264 requested permission to place banners announcing their Annual Craft Fair and requested funds to advertize the event. Council Member Stan Dobosz moved to allow the placement of banners and to provide \$500 from the Tourism Fund, second by Council Member Larry Ballah. MOTION CARRIED
- c. The Griffith Chamber of Commerce requested permission to have a Beer Garden at their Steak Fry. The event will be August 23<sup>rd</sup> in the parking lot of the Franklin Center. Council Member Pat Schaadt moved to grant permission, second by Council Member Rick Ryfa. MOTION CARRIED

#### **REPORTS:**

1. NIRPC – No Report
2. Community Policing Committee – No Report
3. Board of Public Works – No Report
4. Director of Public Works – No Report
5. Police – There will be a ceremonial swearing in of our three newest Police Officers at the Safety Board meeting on Thursday, August 8<sup>th</sup>.
6. Fire – No Report
7. 911 Committee – No Report
8. Pending Items – None

**BUSINESS FROM THE COUNCIL:**

**A. UNFINISHED BUSINESS**

1. None

**B. NEW BUSINESS**

1. Council Member Rick Ryfa moved to approve Resolution 2013-17: A Resolution to Transfer Appropriations within the General Fund, second by Council Member Pat Schaadt. MOTION CARRIED
2. Council Member Larry Ballah moved to approve Resolution 2013-18: A Resolution to Transfer Appropriations, second by Council Member Rick Ryfa. MOTION CARRIED
3. Council Member Stan Dobosz moved to approve a Proposal from Grimmer Construction to install a new storm sewer along the bike trail from Wiggs to Pine Streets, second by Council Member Larry Ballah. MOTION CARRIED


**PUBLIC COMMENTS:**


- David Thompson, 247 N Indiana presented a letter to the council regarding the Highland Community Band.
- Tim O'Toole, 619 Rueth Dr inquired about the town's ordinance regarding the parking of boats, recreation vehicles and trailers in residential areas. He stated that it may need to be revised. Council President Gaby asked Attorney Torrenga to review the ordinance.

**There being no further business to come before this Council; the meeting was adjourned at 7:39 p m.**

**TOWN COUNCIL  
TOWN OF GRIFFITH**

  
GLEN GABY

  
LAWRENCE BALLAH

  
RICK RYFA

  
PATRICIA SCHAADT

  
STAN DOBOSZ

  
GEORGE N. JEROME  
CLERK TREASURER

**RESOLUTION NO. 2013-17**  
**A RESOLUTION TO TRANSFER APPROPRIATIONS**  
**WITHIN THE GENERAL FUND**

**WHEREAS**, in the appropriations in the budgets of various departments within the General Fund of the Town of Griffith, there is a need to transfer appropriations among the departments.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Griffith, that to meet the need for additional funds in certain appropriations there is hereby the transference of funds

FROM: Appropriation #			TO: Appropriation #		
GENERAL FUND					
TC/CT					
101001128	TS Healthcare	\$371,500	101001130	TS Workman's Comp	\$350
101001439	Major Mech Systems	\$3,000	101001211	Official Records	\$3,000
			101001213	Stationary & Paper	\$225
			101001214	Legal Forms	\$100
			101001258	Janitorial Supplies	\$1,100
			101001263	Coffee/Water	\$250
			101001266	Small Office Equip	\$500
			101001311	Legal	\$8,500
			101001324	Other Prof Services	\$18,000
			101001334	Travel/Meetings	\$4,500
			101001344	Other LegalPrint/Ads	\$250
			101001347	Fiduciary Bond	\$500
			101001374	Misc R&M	\$1,000
			101001390	Refunds & Awards	\$8,900
			101001399	Misc Services & Chgs	\$500
			101001451	Sidewalk/Curb Replace	\$225
		\$374,500		\$47,900	
POLICE					
101002112	Chief Salary	\$4,100	101002114	Sargeant Salary	\$15,500
101002113	Lt Salary	\$3,000	101002115	Corporal Salary	\$12,000
101002124	Crossing Guards	\$5,000	101002115	Clerical & Animal Ctl	\$3,500
101002211	Official Records	\$1,500	101002120	Part-time Empl	\$1,150
101002234	Range Supplies	\$2,500	101002128	Healthcare	\$134,000
101002244	Tubes & Tires	\$3,400	101002140	Safety Bd Stipend	\$1,650
101002254	Misc R&M Supplies	\$20,000	101002212	Reference Service	\$900
101002345	Building Ins	\$600	101002213	Stationary & Paper	\$950
101002346	Vehicle Ins	\$12,900	101002215	Data Storage	\$300
101002349	Other Ins Inland	\$2,000	101002216	Postage	\$600
101002351	NIPSCO Gas	\$1,000	101002224	Misc Office Supplies	\$2,500
101002388	Public Relations	\$250	101002233	Enforcement Aid	\$12,000
101002389	Subscriptions & Dues	\$750	101002258	Janitorial Supplies	\$1,500
101002393	Crime Control	\$1,200	101002263	Coffee/Water	\$1,500
101002437	Vehicle Purchase	\$24,000	101002269	Misc Supplies	\$2,800

101002441	Vehicle Equipment	\$14,000	101002311	Legal	\$27,000
101002449	Other Mach, Furniture	\$3,800	101002315	Medical Services/Asst	\$4,300
			101002324	Other Prof Services	\$3,000
			101002326	Telephone	\$5,000
			101002327	Cell Phone	\$300
			101002340	Legal Advertising	\$100
			101002348	Liability Insurance	\$12,250
			101002352	Electric	\$2,500
			101002354	Water Sewer Storm	\$700
			101002364	Vehicle R&M	\$27,000
			101002366	Comm Equip R&M	\$7,000
			101002374	Misc R&M	\$15,000
			101002378	Misc Rentals	\$500
			101002391	Janitor & Pest Control	\$4,500
		\$100,000		\$300,000	

FIRE

101003117	Fire Inspector Wage	\$1,500	101003140	Safety Bd Stipend	\$1,500
101003315	Medical Services/Asst	\$2,500	101003239	Misc Oper Supplies	\$750
101003352	Electric	\$4,500	101003254	Misc R&M Supplies	\$4,000
			101003269	Misc Supplies	\$850
			101003311	Legal	\$1,200
			101003324	Other Prof Services	\$3,000
			101003346	Vehicle Insurance	\$32,500
			101003450	Personal Prot Equip	\$5,500
		\$8,500		\$49,300	

SANITARY

101004346	Vehicle Insurance	\$4,000	101004128	Healthcare	\$60,000
101004348	Liability Insurance	\$1,000	101004216	Postage	\$275
101004313	Engineering	\$1,500	101004243	Station Equip R&M Sup	\$1,300
101004352	Electric	\$1,200	101004259	Plants/SeedsFertilizer	\$500
101004354	Water, Sewer, Storm	\$500	101004260	Paints & Solvent	\$650
101004374	Misc R&M	\$2,500	101004263	Luncheon Supplies	\$1,400
101004437	Vehicle	\$8,300	101004317	Insp, Aprls & Certs	\$150
			101004322	Landfill Monitoring	\$1,000
			101004324	Other Prof Services	\$1,100
			101004327	CellPhone	\$900
			101004355	Alarm, Monitor System	\$125
			101004364	Mobile Equip R&M	\$2,500
			101004391	Janitor/Pest Control	\$9,000
			101004435	Stationary Equip	\$2,500
			101004449	Other Mach & Equip	\$1,500
			101004450	Personal Prot Equip	\$500
		\$19,000		\$83,400	

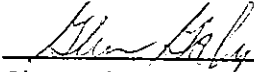
SENIOR CENTER

101005352	Electric	\$1,000	101005347	Fiduciary Bond	\$200
101005415	Bldg Renovations	\$250	101005351	NIPSCO Gas	\$200
101005421	Utility Infrastructure	\$500	101005363	HVAC R&M	\$500
101005464	Misc Cap Expense	\$250	101005395	Grounds Maint	\$750
		<b>\$2,000</b>			<b>\$1,650</b>
<b>PLAN COMMISSION</b>					
101006344	Legal Notices	\$150	101006313	Engineering	\$2,500
		<b>\$150</b>	101006344	Other Print/Advertising	\$150
					<b>\$2,650</b>
<b>BZA</b>					
			101007311	Legal	\$2,500
		<b>\$0</b>	101007344	Other Print/Advertising	\$350
					<b>\$2,850</b>
<b>BUILDING DEPARTMENT</b>					
101008311	Legal	\$3,600	101008128	Healthcare	\$14,150
101008342	Legal Notices	\$300	101008315	Medical Services/Asst	\$800
101008346	Vehicle Insurance	\$500	101008317	Inspections	\$5,000
101008390	Permit Refunds	\$300	101008326	Telephone	\$1,500
101008440	Office Equip	\$300	101008347	Fiduciary Bond	\$100
101008464	Misc Cap Expense	\$250			
		<b>\$5,250</b>			<b>\$21,550</b>
<b>COMMUNITY CENTER</b>					
101009120	Custodial Wages	\$5,000			
101009124	Other Wages	\$500			
		<b>\$5,500</b>			<b>\$0</b>
<b>REDEVELOPMENT</b>					
101013313	Engineering	\$3,000	101013311	Legal	\$5,000
101013324	Other Prof Services	\$500	101013322	Environ Monitor/Test	\$6,000
101013334	Travel/Mtgs/Seminars	\$2,500	101013347	Fiduciary Bond	\$150
101013415	Building & Structures	\$2,100	101013411	Vacant Land	\$2,550
		<b>\$8,100</b>			<b>\$13,700</b>
	<b>TOTAL</b>	<b>\$523,000</b>			<b>\$523,000</b>

BE IT FURTHER ORDAINED that this Resolution shall be in full force and effect from and after its passage.

PASSED AND ADOPTED by the Town Council of the Town of Griffith, Lake County, Indiana this 6<sup>th</sup> day of August, 2013.

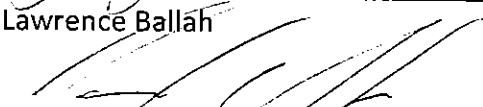
TOWN COUNCIL  
TOWN OF GRIFFITH



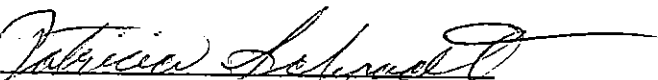
Glen Gaby



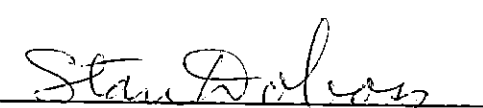
Lawrence Ballah



Rick Ryfa

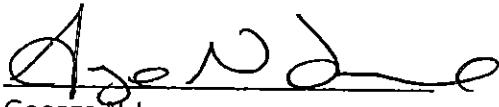


Patricia Schaadt



Stan Dobosz

ATTEST:



George N Jerome  
Clerk Treasurer

**RESOLUTION NO. 2013-18**  
**A RESOLUTION TO TRANSFER APPROPRIATIONS**

**WHEREAS**, in the appropriations of funds in the budgets of various departments of the Town of Griffith, there is a need to transfer fund appropriations.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Griffith, that to meet the need for additional funds in certain appropriations there is hereby the transference of fund

**FROM: Appropriation #**

**TO: Appropriation #**

**RECYCLE**

203001449	<u>\$2,500</u>	203001324 Other Prof Services	\$1,500
		203001329	<u>\$1,000</u>
<b>TOTAL</b>	<b>\$2,500</b>		<b>\$2,500</b>

**PARK DEPARTMENT**

204001112 Superintendent Sal	\$15,000	204001114 Foreman Wages	\$24,000
204001113 Activity Director	\$2,500	204001130 Workman's Comp	\$250
204001120 Part-time Seasonal	\$20,000	204001226 Gasoline	\$1,000
204001125 FICA & Medicare	\$900	204001239 Misc Oper Supplies	\$950
204001259 Plants, Fertilizer, Etc	\$6,000	204001254 Misc R&M Supplies	\$3,500
204001261 Mowers, Sm Power	\$2,000	204001258 Janitorial Supplies	\$1,700
204001262 Hand Tools	\$500	204001269 Misc Supplies	\$1,300
204001313 Engineering	\$600	204001311 Legal	\$2,300
204001318 Entertainment	\$10,000	204001324 Other Prof Services	\$8,000
204001451 Sidewalk/Curb	<u>\$3,300</u>	204001326 Telephone	\$1,650
		204001327 Cell Phone	\$175
		204001328 Internet	\$275
		204001344 Other Printing/Ad	\$1,500
		204001352 Electric	\$5,300
		204001364 Mobile Equip R&M	\$2,500
		204001374 Misc R&M	\$900
		204001390 Refunds & Awards	\$2,500
		204001420 Lighting	<u>\$3,000</u>
<b>TOTAL</b>	<b>\$60,800</b>		<b>\$60,800</b>

**LE CONTINUING EDUCATION**

205001324	Other Prof Services	\$4,000	205001112	Chief Training Wage	\$500
205001464	Misc Equipment	<u>\$3,350</u>	205001113	Lt Training Wage	\$1,000
			205001114	Sgt Training Wage	\$1,500
			205001115	Cpl Training Wage	\$2,500
			205001117	Dispatch Training	\$1,000
			205001125	FICA/Medicare	\$350
			205001317	Insp/Certification	<u>\$500</u>
	<b>TOTAL</b>	<b>\$7,350</b>			<b>\$7,350</b>

**EXCESS WELFARE**

249001449		<u>\$10,000</u>	249001464	Other Prof Services	<u>\$10,000</u>
	<b>TOTAL</b>	<b>\$10,000</b>			<b>\$10,000</b>

**UNSAFE BUILDING**

250001324	Demolition	<u>\$12,150</u>	250001212	Reference Service	\$150
			250001415	Building Purchase	<u>\$12,000</u>
	<b>TOTAL</b>	<b>\$12,150</b>			<b>\$12,150</b>

**REDEVELOPMENT NR**

251001311	Engineering	\$8,000	251001317	Insp & Appraisals	\$2,500
251001313	Engineering	\$1,000	251001322	EnvironTesting	\$7,500
251001334	Travel & Meetings	\$5,000	251001324	Demolition	\$7,500
251001411	Land	<u>\$4,000</u>	251001399	Misc Svcs & Charges	<u>\$500</u>
	<b>TOTAL</b>	<b>\$18,000</b>			<b>\$18,000</b>

**GUN RANGE INTERLOCAL**

405001434	Misc Improvements	<u>\$2,900</u>	405001125	FICA Medicare	\$50
			405001239	Misc Oper Supplies	\$1,050
			405001354	Water/Sewer/Storm	\$550
			405001355	Alarm System	\$350
			405001395	Grounds Maintenance	<u>\$900</u>
	<b>TOTAL</b>	<b>\$2,900</b>			<b>\$2,900</b>

**K-9 UNIT**

421001236	Supplies	\$250	421001265	Items for Sale	\$1,000
421001320	Vet Services	\$250	421001441	Vehicle Equipment	<u>\$5,800</u>
421001324	Dog Acq/Training	\$1,900			
421001334	Travel	\$1,250			
421001464	Misc Capital	<u>\$3,150</u>			
	<b>TOTAL</b>	<b>\$6,800</b>			<b>\$6,800</b>




**CN MITIGATION**


448001431	Environ Mitigation	\$182,000	448001315	EconDevelopment	\$165,000
			449001426	Econ Zone Enhance	\$5,000
			453001331	RnR Ad & Promotion	\$8,500
			457001318	Cntl Mkt Entertain	<u>\$3,500</u>
<b>TOTAL</b>		<b>\$182,000</b>			<b>\$182,000</b>

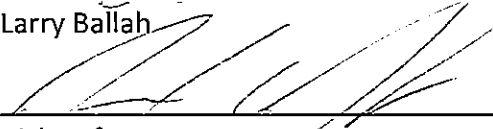
**BE IT FURTHER ORDAINED** that this Resolution shall be in full force and affect from and after its passage.

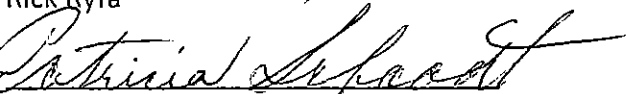
**PASSED AND ADOPTED** by the Town Council of the Town of Griffith, Lake County, Indiana this 6<sup>th</sup> day of August 2013.

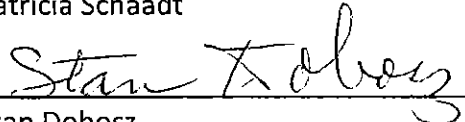
**TOWN COUNCIL  
TOWN OF GRIFFITH**

  
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Glen Gaby

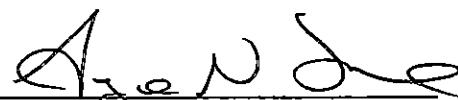
  
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Larry Ballah

  
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Rick Ryfa

  
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Patricia Schaad

  
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Stan Dobosz

**ATTEST:**

  
\_\_\_\_\_  
George N. Jerome  
**CLERK TREASURER**