

# **January 26, 2016**

## **TOWN COUNCIL MINUTES**

Council President Rick Ryfa called the January 26, 2016 meeting to order at 7:03 p.m.

### **ROLL CALL:**

James Marker  
Larry Ballah  
Rick Ryfa  
Patricia Schaadt  
Tony Hobson

### **ALSO ATTENDING:**

George Jerome - Clerk Treasurer  
Greg Mance - Police Chief  
Roy Schoon - Fire Chief  
Bob Schwerd - Attorney for the Town

### **APPROVAL OF MINUTES:**

1. Council Member Pat Schaadt moved to adopt the minutes of the January 12, 2016 meeting as presented, second by Council Member Larry Ballah. MOTION CARRIED

### **APPROVAL OF CLAIMS:**

1. Claim No. 5230 – 5365 – Excluding 5322, 5323, 5324, 5338, 5340 & 5343 - \$1,429,856.24 (one million, four hundred twenty-nine thousand, eight hundred fifty-six dollars and twenty-four cents). and
2. Claims No. 5366–5371, 2015 expenses in the amount of \$43,710.87 (forty-three thousand, seven hundred ten dollars and eighty-seven cents) were presented for payment. Council Member Pat Schaadt moved to accept claims 5230 – 5371 (excluding 5322, 5323, 5324, 5338, 5340 & 5343) as presented, second by Council Member Tony Hobson.
  - a. Clerk Treasurer Jerome explained that the withheld claims were withheld due to insufficient documentation
  - b. MOTION CARRIED

### **ANNOUNCEMENTS:**

1. The next council meeting will be Tuesday February 2<sup>nd</sup> at 7:00 p.m. A study session will be held at 6:30 p.m. before the meeting and one will follow if necessary
2. There will be a council study session on Tuesday February 9<sup>th</sup> at 5:30 p.m.

### **COMMUNICATIONS:**

1. Letter from NIRPC regarding appointment to Commission – Deferred
2. Letter from NIRPC & The Times soliciting columns from each community
3. Council Member Jim Marker read a letter from Cub Scout Pack 518 requesting permission to conduct a food drive and moved to grant the request, second by Council Member Larry Ballah. MOTION CARRIED

### **REPORTS:**

1. NIRPC – No Report
2. Director of Public Works – No Report
3. Police – No Report
4. Fire – No Report
5. Economic Development – No Report
6. Pending Items
  - a. None:

### **PUBLIC COMMENTS REGARDING THE AGENDA:**

1. None

### **BUSINESS FROM THE COUNCIL:**

1. UNFINISHED BUSINESS
  - a. None

## 2. NEW BUSINESS

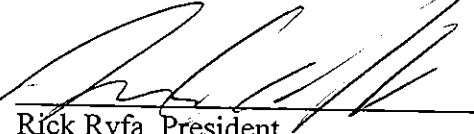
- a. Council Member Tony Hobson moved to approve Resolution 2016-03: A Resolution Transferring Year-end Appropriations within the General Fund, second by Council Member Jim Marker. MOTION CARRIED

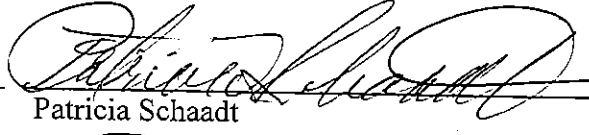
### PUBLIC COMMENTS:

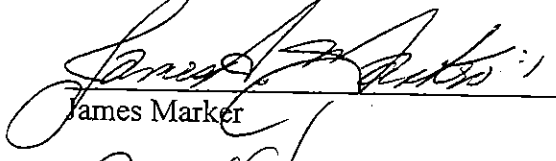
- Dee & Mary Maxwell, 1244 N Colfax have concerns regarding drainage issues in the area near their home and the property through to Glenwood. Had been under the impression that Wheeler St would be extended to 40<sup>th</sup> which would likely cure the problem. President Ryfa indicated that an engineer would review the situation.
- Bernie Begeske, 416 N Lillian thanked Council President Ryfa for contacting Indiana Homeland Security in order to expedite assistance to the bus load of St Mary's students and chaperones stranded on the Pennsylvania Turnpike due to Winter Storm Jonas. That action prompted the intervention of Governor Pence and the result was the bus was cleared to travel several hours earlier than expected. The Governor personally contacted Mr. Begeske to let him know that everything was being done to alleviate their predicament.
- Dee Maxwell added his complements to the Council for the Downtown and the activities that make Griffith a great place to live.
- Susan Pierson made a brief presentation to the Council regarding the Early Learning Center at the YMCA noting that they now have 120 participants and a waiting list.

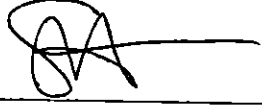
There being no further business to come before this Council, the meeting was adjourned at 7:27 p. m.

COUNCIL MEMBERS OF THE TOWN OF GRIFFITH, LAKE COUNTY, INDIANA

  
Rick Ryfa, President

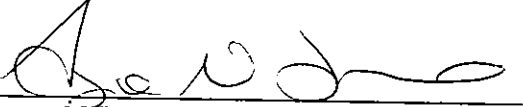
  
Patricia Schaadt

  
James Marker

  
Tony Hobson

  
Larry Ballah

Attest:

  
George N. Jerome  
Clerk-Treasurer

# RESOLUTION NO. 2016-03

## A RESOLUTION TO TRANSFER APPROPRIATIONS WITHIN THE GENERAL FUND

**WHEREAS**, in the appropriations in the budgets of various departments within the General Fund of the Town of Griffith, there is a need to transfer appropriations among the departments.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Griffith, that to meet the need for additional funds in certain appropriations there is hereby the transference of funds

### GENERAL FUND

#### FROM: Appropriation #

#### TO: Appropriation #

101001348	Liability Insurance	\$46.45	101001110	Clerk Treasurer	\$46.45
101001348	Liability Insurance	\$43.24	101001116	Staff	\$43.24
101001348	Liability Insurance	\$2.86	101001117	Technical	\$2.86
101001348	Liability Insurance	\$193.62	101001125	FICA & Medicare	\$193.62
101001348	Liability Insurance	\$100.58	101001126	PERF	\$100.58
101001348	Liability Insurance	\$4,184.31	101001128	Healthcare	\$4,184.31
101001348	Liability Insurance	\$447.34	101001129	Life Insurance	\$447.34
101001464	TC/CT Misc Equip	\$1,000.00	101002112	Chief	\$1,000.00
101001500	TC/CT Reserve	\$859.66	101002112	Chief	\$859.66
101002226	Gasoline	\$34,258.68	101002115	Corporals	\$34,258.68
101002311	PD Legal	\$7,413.81	101002115	Corporals	\$7,413.81
101001311	TC/CT Legal	\$4,265.57	101002115	Corporals	\$4,265.57
101001440	TC/CT Off Equip	\$1,155.87	101002115	Corporals	\$1,155.87
101002464	Misc Cap Exp	\$5,034.29	101002117	IT & Dispatch	\$5,034.29
101002362	Comp R&M	\$6,786.59	101002120	Part-time	\$6,786.59
101002321	Inst/Training	\$2,332.38	101002120	Part-time	\$2,332.38
101002239	Misc Oper Spls	\$360.06	101002120	Part-time	\$360.06
101001348	TC/CT Liab Ins	\$2,543.53	101002125	FICA & Medicare	\$2,543.53
101002374	Misc R&M	\$2,774.52	101002126	PERF	\$2,774.52
101002434	Misc not Bldg	\$3,237.87	101002126	PERF	\$3,237.87
101001312	TC/CT Lobbyist	\$1,025.33	101002126	PERF	\$1,025.33
101001315	TC/CT Medical Asst	\$112.23	101002126	PERF	\$112.23
101001316	TC/CT Acct Servs	\$679.28	101002126	PERF	\$679.28
101003117	FD Inspector	\$2,388.92	101002127	Health Premium	\$2,388.92
101003119	FD Wages	\$9,057.99	101002127	Health Premium	\$9,057.99
101003226	FD Gasoline	\$3,518.57	101002127	Health Premium	\$3,518.57
101002213	Stationary & Paper	\$6.99	101002130	Workmans Comp	\$6.99
101002213	Stationary & Paper	\$77.66	101002133	Clothing Allow	\$77.66
101002213	Stationary & Paper	\$125.81	101002140	Board Stipend	\$125.81
101001349	TC/CT Other Ins	\$485.53	101004112	Spvsr Salary	\$485.53
101001212	TC/CT Reference	\$222.88	101004114	Foreman Wage	\$222.88
101008113	Bld Comm Wage	\$38,098.07	101004119	Labor Wage	\$38,098.07

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101008128	Bldg Healthcare	\$1,005.11	101004119	Labor Wage	\$1,005.11
101008128	Bldg Healthcare	\$7,981.74	101004119	Part-Time/Seasonal	\$7,981.74
101004226	Gas & Diesel	\$3,498.06	101004119	TS FICA & Medicare	\$3,498.06
101002236	Canine Supls	\$175.82	101004119	TS FICA & Medicare	\$175.82
101001332	Code Red	\$1,538.00	101004126	PERF	\$1,538.00
101001333	Web Hosting	\$615.20	101004126	PERF	\$615.20
101001339	Other Comm	\$211.22	101004126	PERF	\$211.22
101001340	Legal Adv	\$340.65	101004126	PERF	\$340.65
101001344	Other Leg Print	\$769.00	101004126	PERF	\$769.00
101001348	Liability Insurance	744.82	101004126	PERF	744.82
101001351	Gas	\$459.94	101004126	PERF	\$459.94
101001374	Misc R&M	\$169.11	101004126	PERF	\$169.11
101008128	Bldg Healthcare	\$3,631.04	101004127	TS Health Prem	\$3,631.04
101009120	Custodial Wages	\$3,000.00	101004127	TS Health Prem	\$3,000.00
101009124	Other Wages	\$1,000.00	101004127	TS Health Prem	\$1,000.00
101009317	Insp Certs	\$1,581.89	101004127	TS Health Prem	\$1,581.89
101009324	Other Prof Serv	\$1,245.73	101004127	TS Health Prem	\$1,245.73
101009374	Misc R&M	\$2,372.82	101004127	TS Health Prem	\$2,372.82
101009464	Misc Cap Exp	\$1,500.00	101004127	TS Health Prem	\$1,500.00
101010311	Legal	\$1,000.00	101004127	TS Health Prem	\$1,000.00
101010334	Travel	\$784.14	101004127	TS Health Prem	\$784.14
101001214	TC/CT Legal Forms	\$148.98	101004129	TS Life Ins	\$148.98
101001341	Ord Codification	\$203.01	101004133	Clothing Allow	\$203.01
101002464	Misc Cap Exp	\$1,184.29	101004311	Legal	\$1,184.29
101001211	TC/CT Official Rec	\$387.24	101004315	Medical Asst	\$387.24
101001239	TC/CT Misc Op Spls	\$418.14	101004315	Medical Asst	\$418.14
101001341	Ord Codification	\$302.19	101004324	Other Prof Servs	\$302.19
101001324	TC/CT Oth Prpf Svs	\$657.09	101004326	Telephone	\$657.09
101001216	TC/CT Postage	\$142.22	101004327	Cell Phone	\$142.22
101001334	TC/CT Travel	\$1,023.55	101004344	Other Printing	\$1,023.55
101003118	Lt Salary	\$195.17	101004348	Liability Insurance	\$195.17
101003125	FICA & Medicare	\$842.43	101004348	Liability Insurance	\$842.43
101003130	Workmans Comp	\$609.92	101004348	Liability Insurance	\$609.92
101003132	Vehicle Allow	\$990.50	101004348	Liability Insurance	\$990.50
101003133	Cloth Allow	\$602.83	101004348	Liability Insurance	\$602.83
101001349	TC/CT Other Ins	\$437.27	101004363	HVAC R&M	\$437.27
101001345	TC/CT Prop Ins	\$90.95	101004363	HVAC R&M	\$90.95
101004226	Gas & Diesel	\$10,121.31	101004364	Mob Equip R&M	\$10,121.31
101001266	TC/CT Misc Sm Equip	\$13.68	101004388	Public Rel	\$13.68
101001317	TC/CT Insp/App/Cert	\$194.57	101004392	Car Washes	\$194.57
101003133	Cloth Allow	\$185.00	101004397	Waste Hauler	\$185.00
101003211	Code Books	\$95.64	101004397	Waste Hauler	\$95.64
101003212	Ref Books	\$138.31	101004397	Waste Hauler	\$138.31
101003213	Stationary & Paper	\$184.41	101004397	Waste Hauler	\$184.41

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101003217	Training Materials	\$461.03	101004397	Waste Hauler	\$461.03
101003224	Misc Off Spls	\$417.23	101004397	Waste Hauler	\$417.23
101003228	Grease & Oil	\$461.03	101004397	Waste Hauler	\$461.03
101003230	Radio Serv	\$416.07	101004397	Waste Hauler	\$416.07
101003239	Misc Op Spls	\$897.34	101004397	Waste Hauler	\$897.34
101003254	Misc R&M Spls	\$345.91	101004397	Waste Hauler	\$345.91
101003259	Plants/Fertilizer	\$138.31	101004397	Waste Hauler	\$138.31
101003260	Paint & Solvents	\$138.31	101004397	Waste Hauler	\$138.31
101003261	Sm Power Tools	\$225.11	101004397	Waste Hauler	\$225.11
101003266	Sm Off Equip	\$276.62	101004397	Waste Hauler	\$276.62
101003269	Misc Supplies	\$866.73	101004397	Waste Hauler	\$866.73
101003315	Medical Asst	\$2,539.23	101004397	Waste Hauler	\$2,539.23
101003317	Insp/App/Cert	\$930.12	101004397	Waste Hauler	\$930.12
101003321	Pub Safety Inst	\$1,069.64	101004397	Waste Hauler	\$1,069.64
101003324	Oth Prof Serv	\$835.45	101004397	Waste Hauler	\$835.45
101003346	Vehicle Ins	\$23,086.39	101004397	Waste Hauler	\$23,086.39
101003351	Gas	\$2,876.00	101004397	Waste Hauler	\$2,876.00
101003354	Water/Strm/Sewr	\$660.68	101004397	Waste Hauler	\$660.68
101003361	Build R&M	\$2,081.05	101004397	Waste Hauler	\$2,081.05
101001359	TC/CT Oth Utility	\$128.17	101004397	Waste Hauler	\$128.17
101001361	TC/CT Bldg R&M	\$416.49	101004397	Waste Hauler	\$416.49
101001362	TC/CT Comp R&M	\$328.11	101004397	Waste Hauler	\$328.11
101001354	TC/CT HVAC R&M	\$890.50	101004397	Waste Hauler	\$890.50
101001354	TC/CT Stat R&M	\$378.81	101004397	Waste Hauler	\$378.81
101008128	Bldg Healthcare	\$1,016.84	101005114	Sr Centr Director	\$1,016.84
101008128	Bldg Healthcare	\$51.83	101005125	TS FICA & Medicare	\$51.83
101008128	Bldg Healthcare	\$49.57	101005224	Misc Off Spls	\$49.57
101008128	Bldg Healthcare	\$33.51	101005239	Misc Opr Spls	\$33.51
101008128	Bldg Healthcare	\$794.38	101005254	Misc R&M Spls	\$794.38
101008128	Bldg Healthcare	\$148.92	101005258	Janitor Spls	\$148.92
101008128	Bldg Healthcare	\$1,028.11	101005263	Lunch Supplies	\$1,028.11
101008128	Bldg Healthcare	\$49.33	101005269	Misc Spls	\$49.33
101008128	Bldg Healthcare	\$698.41	101005326	Telephone	\$698.41
101008128	Bldg Healthcare	\$8.44	101005328	Internet	\$8.44
101008128	Bldg Healthcare	\$438.21	101005352	Electric	\$438.21
101008128	Bldg Healthcare	\$2.46	101005354	Water/Strm/Sewr	\$2.46
101008128	Bldg Healthcare	\$14.08	101005355	Alarm	\$14.08
101008128	Bldg Healthcare	\$2,637.68	101005363	HVAC R&M	\$2,637.68
101008128	Bldg Healthcare	\$35.21	101005390	Refunds/Awards	\$35.21
101008128	Bldg Healthcare	\$938.47	101005391	Janitor/Pest Cont	\$938.47
101008128	Bldg Healthcare	\$5,050.00	101007311	BZA Legal	\$5,050.00
101008348	Bldg Liab Ins	\$2,074.80	101007311	BZA Legal	\$2,074.80
101013411	Vacant Land	\$1,354.59	101013311	RDC Legal	\$1,354.59
101013411	Vacant Land	\$4,395.41	101013313	RDC Engineering	\$4,395.41

## RESOLUTION NO. 2016-03

101004237	Mosq Abatement	\$2,616.17	101013313	RDC Engineering	\$2,616.17
101001395	Grounds Maint	\$380.86	101013313	RDC Engineering	\$380.86
101008125	Bldg FICA & Medicare	\$3,813.23	101013324	RDC Oth Prof Svs	\$3,813.23
101008126	Bldg PERF	\$2,701.50	101013324	RDC Oth Prof Svs	\$2,701.50
101013140	RDC Member Stipend	<u>\$36.54</u>	101013311	RDC Fiduciary Bond	<u>\$36.54</u>
		\$256,866.36			\$256,866.36

**BE IT FURTHER ORDAINED** that this Resolution shall be in full force and effect from and after its passage.

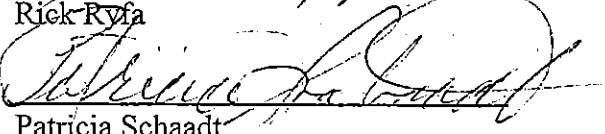
**PASSED AND ADOPTED** by the Town Council of the Town of Griffith, Lake County, Indiana this 26<sup>th</sup> day of January, 2016.

**TOWN COUNCIL  
TOWN OF GRIFFITH**

  
James Marker

  
Lawrence Ballah

  
Rick Ryfa

  
Patricia Schaadt

  
Tony Hobson

ATTEST:

  
George N. Jerome  
Clerk Treasurer