

TOWN OF GRIFFITH
SANITARY BOARD MEETING OF
JANUARY 18, 2024

Commission President Rick Ryfa called the January 18,2024, meeting to order at 1:35 p.m. at the Griffith Town Hall 111 N. Broad Street, Griffith, Indiana.

Those in Attendance

Rick Ryfa	Sanitary Board President
George Jerome	Sanitary Board Vice President
Jim Hennes	Sanitary Board Member

Also in Attendance: Jake Ballah, Butler Fairman & Seufert
Alfredo Estrada, Town Attorney

Election of Officers: Commission Member George Jerome nominates Rick Ryfa as President, Commission Member Jim Hennes seconded the motion. All in Favor. Commission Member Rick Ryfa nominates George Jerome as Vice President, Commission Member Jim Hennes seconded the motion. All in Favor.

Approval of Minutes: Commission Member George Jerome motioned to approve minutes from the December 21, 2023, meeting, Commission Member Jim Hennes seconded the motion. All in Favor.

Bills and Expenditures: Board Member Jim Hennes motion to approve end of year claims \$236,851.53, Commission Member George Jerome seconded the motion, All in Favor. Commission Member George Jerome motion to approve recent claims totaling \$431,507.80. Commission Member Jim Hennes seconded the motion. All in Favor.

Bond Proceeds: Commission Member Rick Ryfa requests a Bond Report for each meeting.

Finances: Commission Member Rick Ryfa stated all departments have been notified that there's purchase order requirement for purchases over \$5000.00, if the Sanitary Board chooses to raise or lower that they can request that with the Town Council.

Wage Allocations:

Commission Member Rick Ryfa stated they are currently reviewing those and by the middle of next week he would like to have something sent out to the Sanitary Board to look at what is being spent by the Sanitary Board.

Resident Request:

The Sanitary Board was provided a request from a resident requesting a credit on her sewer bill, she had a broken pipe, and the water went into the ground outside in her yard, we sent over Town Supervisor to inspect and confirm. Commission Member George Jerome made a motion to approve the reduction provided the bill is current, Commission Member Jim Hennes seconded the motion. All in Favor.

Delinquent Utility Bill Procedures: Commission Member Rick Ryfa asked Alfredo Estrada, Town Attorney for recommendations on a procedure to collect past due water bills. Attorney Estrada said that he would like to get together with someone from the Clerk's office and the Town Council and write up a procedure.

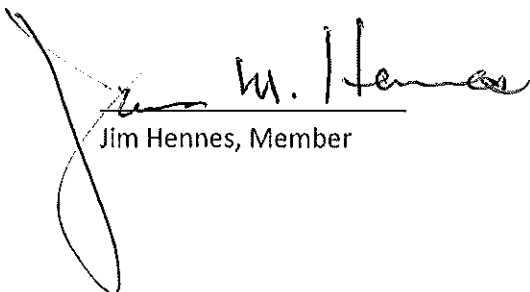
Pending Items:

Consent Degree with Hammond, Jake Ballah gave an update that we have a bi-annual update in March to give them a status of where we are in terms of completing the DOJ and remedial plan requirements, included in that is the design for the force main lift station, hopefully that part will be done by October. The SSO remedial plan has been submitted and received comments back and was revised and resubmitted, the CMOM was submitted in December and is awaiting comments on that. Commission Member Rick Ryfa let Jake know that all financials' decisions must go through the boards.

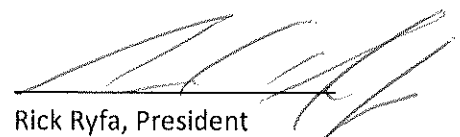
Public Comment:

None.

Meeting closed at 2:05 p.m.

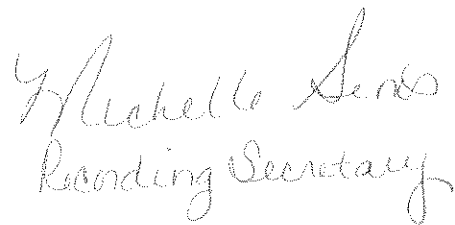


Jim Hennes, Member



Rick Ryfa, President

George Jerome, Vice President


Michelle Seres
Recording Secretary