

Griffith Sanitary Board Agenda
April 21, 2022
Meeting Minutes

Meeting called to order: 1:39pm

Roll Call: Rick Ryfa, President
George Jerome, Vice President
Jim Hennes, Member

Also in attendance:
Andy Raab, Public Works Director
Jake Damarell, BF&S
Sean Mikos, BF&S
Michelle Velez, Record Secretary

Approval of Minutes: March 17, 2022

George Jerome motions to approve minutes. Jim Hennes seconds motion. All in favor. Motion carried.

Bills and Expenditures: \$141,972.41

George Jerome motions to approve bills and expenditures. Jim Hennes seconds motion. All in favor. Motion carried.

Reports:

Andy Raab, created an entire check list for items to be checked at all stations. Currently getting bids.

New Business:

1. **Implementation of EPA/DOJ Consent Decree-** Wessler Engineering has reviewed the cost-of-service study. There were small errors found and those will be brought up with the next round of Hammond negotiations. Issues- Highland wants Griffith to challenge the results with them. Griffith is concerned that there will be a conflict of interest. Griffith will have to start a disconnect program at some point.
2. **Cost of Service Study results-** We want a fair assessment of what the rates are going to be. There should be two different rates. Whatever goes all the way up to Hammond and there should be a lesser rate for what goes to the Hessville area. We will have to hire an engineer. We need someone to write the specs.. Draft a request for proposals. Jake- You can put an RFP out, make a selection right there and enter contract negotiations. If you don't come to terms, you can move on to the next one. Make sure the scope is very clear. As far as a response to a RFP, it is up to the engineering firm to put together the proposal and come up with the questions.

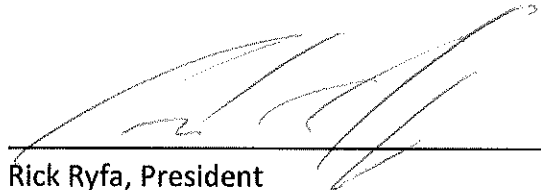
Suggestions will come from the Sanitary Board and will then take it to the Town Council.

- 3. Required rate increase-** An initial rate increase needs to take place followed by the required rate increase. Rick will work with the Utility attorneys. Pick a number that goes into an escrow account and will be strictly used for that stuff once we get there. Apartment complexes.. They have one big meter and get the bulk water rate. It can be based on the size of the meter but make it where there are comparable fees. Andy Raab will get the percent of usage from Park West and Crestwood Apartments. See what they use and divided with the rest of the Town. BF&S- money is available through the state. Recommend starting that process. BF&S can help assist us locally. BF&S will prepare information to give the Council a brief overview.

Pending Items:

No pending items.

Meeting adjourned 2:39PM.



Rick Ryfa, President



George Jerome, Vice President

Jim Hennes, Member



Michelle Velez, Recording Secretary